

BURTON COMMUNITY COUNCIL

Minutes of the monthly meeting held in the Jubilee Hall, Houghton, and online via the Zoom videoconferencing platform, on Wednesday 1st July 2026, 7pm.

Present: Cllrs Vicky White, Fiona Hart, Michelle Campbell, Robin Howells, Laurence Price, John Evans, County Councillor Danny Young; Peter Horton (Clerk).

Apologies

None.

Declaration of known interests

None.

Opportunity for public representation on tabled agenda items

There were no members of the public present who wished to make representations.

Approval of minutes of June 2026 monthly meeting

The minutes were approved (proposer C’llr John Evans, seconder C’llr Robin Howells).

Address / discussion by D.C.W.W. officers concerning measures to combat pollution of Cleddau waterway

Members welcomed Ellie Lewis to the meeting, attending on behalf of Welsh Water. She proceeded to show a Powerpoint presentation outlining Welsh Water’s activities in sewage treatment and disposal across the area. Challenges faced were described, and the planned increase in expenditure on the sewage disposal and treatment side of their business was mentioned. Details of local treatment works were provided, as well as a brief description of how the treatment process works. She mentioned the current focus on prioritising river quality in future asset planning. C’llr Laurence Price asked about the effect of new housing development on the Houghton pumping station. Ms Lewis said this would have minimal impact, due to the requirement to separate surface and foul discharges in all new development. C’llr Laurence Price also mentioned some other perceived failings in the local sewage disposal network, which she offered to look into if details were provided. C’llr Vicky White asked what measures were planned to improve the sewage disposal / treatment process locally. things? Ms Lewis highlighted new storage capacity, storm overflow improvements, rainwater removal, catchment interventions, and increased treatment quality as measures being prioritised more widely. A storm overflow pipe map for the local area was shown. C’llr Laurence Price mentioned one at Church Road that did not appear on the map. Ms Lewis said it could be included if details were provided. Action to combat / reduce phosphate discharges was mentioned. Most of this was from land use, with only approx. 5% from sewage discharges, which it was aimed to reduce or eliminate. Disproportionate effect on developers of current development moratorium mentioned. Ongoing work at Rosemarket STW was mentioned as an example of significant local investment in the network. Ms Lewis offered to arrange a visit to Pembroke Dock STW for anyone interested. C’llr Vicky White asked about any proposals to increase treatment capacity locally in the next 5 years? Ms Lewis replied that, apart from Rosemarket STW, there was no specific work planned, though all storm overflows would be investigated in detail. Following the presentation and discussion, Members thanked Ms Lewis for attending, after which she left the meeting. Clerk to send a letter of thanks to Ellie Lewis, and request a visit to Pembroke Dock STW for C’llr Vicky White.

Matters arising

Noticeboard, Bowling's Corner. It was understood that repair work was imminent.

Jubilee Hall. No update to report.

Solar lights, Houghton Playing Field car park. No update to report.

Ash tree, Main Road. No update to report.

Grit bins. The grit bin in Burton Ferry had been installed.

Toxic vegetation in playpark. No response had been received to the request for a list of contractors qualified to carry out removal.

Plans

Planning application consultations received

26/0112/PA – Erection of dwelling (outline with access for consideration).

Site Address: Land West of Williamston Lodge, Houghton, Milford Haven, Pembrokeshire, SA73 1NL – see comments on 26/0118/PA below.

26/0118/PA – Erection of 2 dwellings (Outline with access for consideration).

Site Address: Land South & East of Williamston Lodge, Houghton, Milford Haven, Pembrokeshire, SA73 1NL – C'lr Fiona Hart had been told of a bat roost on 19 Burton Road. The bats were known to fly over to the hedgerow that was planned to be removed as part of the development proposed, with 28 trees to be removed. It was reported that the ecology report submitted with the planning application had only looked at the immediate area around the development site, and not the wider area. The bats were coming from the opposite direction from that assumed in the report. C'lr Fiona Hart had been informed that the bat roost was thought to be a maternity roost, and the trees due to be removed to form the application site access were part of a bat 'super-highway' along Rhooseferry Lane. Members resolved to object to this application, and also 26/0112/PA above, due to concerns over the negative effect on the protected bat population of removing the trees and hedgebank involved (proposer C'lr Fiona Hart, seconder C'lr John Evans).

Planning consents notified

26/0008/PA - Construction of showroom; Site Address: Gareth Hughes Motors, 25 Burton Road, Sardis, Milford Haven, SA73 1LY

Planning refusals notified

26/0026/PA – Extensions and alterations; Site Address: Carwinion, Kiln Park, BURTON FERRY, Milford Haven, Pembrokeshire, SA73 1NY

25/1102/PA - Retention of replacement building for farm diversification purposes; Site Address: Nash Mountain Farm, SARDIS, Haverfordwest, Pembrokeshire

Planning application withdrawals notified

26/0085/PA - Variation of Condition 2 (approved plans) of planning permission 23/0769/PA (Erection of a two storey dwelling, garage and floating boat shed with associated parking and landscaping works); Site Address: The Landings, Kiln Park, BURTON FERRY, Milford Haven, Pembrokeshire, SA73 1NY

Correspondence

01) Scott Sinclair – Confirmation of resignation from the community council – noted.

02) Burton Jubilee Hall Committee – Request for financial assistance – Members asked for details on the tendering process for the plastering work. Decision on any donation deferred until September, with C'lr John Evans to relay to Tony Winn the need for more detail / quotations.

03) Local resident – Copy of email to P.C.C. about ongoing planning issues – noted.

04) Burton Cricket Club – Request for financial assistance – £750 agreed (proposer C'lr Robin Howells, seconder C'lr Fiona Hart).

- 05) Local resident – Request for action to deal with weeds and encroaching growth on footpath in Burton Ferry – Clerk to report to P.C.C.
- 06) Local resident – Application to join community council – deferred until September. Clerk to commence process to advertise the further vacancy following Scott Sinclair’s recent departure.
- 07) Local resident – Concern about speeding problem in Sardis – Members agreed for this to be raised with P.C.C. in the forthcoming site meeting on 10th July.
- 08) Fraser James – Concerns over condition of grass in Houghton playing field – C’lfr Fiona Hart offered to walk the field with Fraser James, to examine the condition of the grass, and discuss needed measures to maintain it. C’lfr Fiona Hart also undertook to look out for the team using the field for training, for future communication as necessary. It was noted that they may not even be from the Burton community.

Accounts

Payments

Easy Websites (direct debit for website)	: £ 36-96
F.J. Groundworks (INV-1077)	: £ 116-12
F.J. Groundworks (INV-1072)	: £ 360-00
P.C.C. (M1626577)	: £ 228-00
Burton Cricket Club	: £ 750-00

The above payments were approved (proposer C’lfr Vicky White, seconder C’lfr Robin Howells).

Quarterly budget review

The projected relatively high balance to carry forward to 2027/28 based on current expenditure projections was noted, for attention during budget-setting in January 2027.

Any necessary discussion of Rights of Way issues in Port Lion

C’lfr Vicky White had received a small number of completed forms. She was awaiting more, to be passed to the Clerk in September.

Any necessary discussion of allocation of training courses for Members

Members were informed of a refresher training session for the Code of Conduct for Members, due to be held online on 21st July at 6pm, arranged by P.C.C. Any Members interested in attending were asked to let the Clerk know.

Discussion of excessive vegetation at junction of Rhooseferry Land and Main Road

The verge was reported as being seriously overgrown to the right of the junction. Clerk to report to P.C.C., and also to mention area around the bus shelter.

Any other business

New dwelling on Houghton Moor. C’lfr Laurence Price had become aware of some potential encroachment onto the common / bridleway as a result of the development. Agenda item to be tabled for discussion in September.

Rosehill. It was reported that as new highway access appeared to have been created, possibly without consent. Agenda item to be tabled for discussion in September.

Wild area, Houghton Playpark. C’lfr Fiona Hart reported this as being seriously overgrown, and posing a Health and Safety hazard. As such, Clerk to ask Fraser James to trim it as a matter of urgency. Agenda item to be tabled for discussion in September of ongoing maintenance arrangements needed.

The meeting ended at 8-45pm. Next meeting to be held at 7pm on Wednesday 2nd September 2026.